

Payment of Tuition Fees

1. Payment amounts and deadlines

Pay first and second semester tuition fees separately. The amounts and deadlines are as follows.

(Unit: Yen)

First semester (due by the end of April*)	Second semester (due by the end of October*)	Total annual tuition
267,900	267,900	535,800

*If the tuition fee is revised during the student's enrollment, the new tuition fee will apply from the time of the revision. If the last day of the month falls on a Saturday, Sunday, or national holiday, the deadline will be the preceding business day.

2. Payment Methods**Second Semester 2023 Academic Year Tuition**

KIT will send a tuition transfer form to you (the student) around October 20. Use the form to transfer the amount to the designated account at a bank or credit union. **The payee must cover the transfer fees.**

*Transfers via ATM, Internet banking, or cash payment at the university counter will not be accepted. Be sure to pay at the counter of a financial institution.

Tuition for the first semester of the 2024 academic year and thereafter will be paid by direct deposit (automatic withdrawal). Be sure to complete and submit the "Tuition Fee Account Transfer Request Form and Automatic Payment Application Form" enclosed with the transfer form for the second semester of the 2023 academic year. **KIT covers account transfer fees.**

If you are a student enrolled in a KIT undergraduate or master's program and have already used direct deposit during your enrollment, you can continue to use the account you registered **by submitting a "Confirmation of Continuation of Automatic Payment for Tuition Payment" form**. Download the form from the URL below and submit it by February 29, 2024 (or mail it to the address at the bottom of this page).

Confirmation of Continuation of Automatic Payment for Tuition Payment] (in Japanese only)

https://www.kit.ac.jp/wp/wp-content/uploads/2023/09/2023_haraikomikeizoku.pdf

If you wish to change your registered account, submit the "Tuition Fee Deposit Account Transfer Request Form and Application for Automatic Tuition Payment" (with the new account you wish to register) instead of the "Confirmation of Continuation of Automatic Tuition Payment".

Tuition fee account transfer dates (*Note: If the date falls on a Saturday, Sunday or holiday, the date will be the next business day.)

First semester	Second semester
April 27	October 27

*Deposit the tuition fee to the registered account by the business day before the account transfer deadline.

*If the account transfer is unsuccessful due to insufficient funds in the account or other reasons, the transfer will be attempted again on the 27th of the following month (or the next business day if the day falls on a holiday).

Submit Application and Documents directly to: Cash Flow Management, Financial Accounting Office (3rd Floor, Building 3 / Office hours: Weekdays 8:30-17:00)

Or send them by postal mail to:

Cash Flow Management, Financial Accounting Office,
Kyoto Institute of Technology
1 Matsugasaki Hashigami-cho, Sakyo-ku,
Kyoto 606-8585 JAPAN

3. Note that:

In principle, tuition fees will not be refunded after payment.

If you are considering taking a leave of absence, etc., consult Academic Affairs **before paying tuition fees.**

Inquiries: Cash Flow Management, Financial Accounting Office

E-mail kitsuitou@jim.kit.ac.jp

Tel 075-724-7050 Fax 075-724-7040

4. Application for Exemption and Deferment

If financial hardship makes it difficult for you to pay your tuition, following a screening of your application and documents, you may be exempted from paying tuition in full or in part, or your tuition payment may be postponed. For details, refer to the following website. (Application for this Academic Year have been closed.)

https://www.kit.ac.jp/campus_index/life_fee/

In addition to the above, there is an entrance and tuition fee exemption program for students whose households have experienced a sudden change in finances due to COVID-19. For details, refer to the following website. (The deadline is October 31.)

https://www.kit.ac.jp/covid-19_summary/covid-19_keizaisien/kyuhenmenjo/